



# SAEOPP Best Practices Blowout

## November 13-15, 2017 **ORLANDO**

**LEARN PRACTICAL INFORMATION ON HOW TO IMPROVE YOUR TRIO PROGRAM!**  
 Whether you have a brand new program or one funded since 1964, this training will provide strategies and best practices! You will also learn about **GRANT MANAGEMENT AND COMPLIANCE** – everything it takes to actually operate your TRIO grant –from legislation & regulations, to fiscal concerns and reporting. **THE TRAINING CATERS TO BOTH NEW AND SEASONED STAFF.** As a matter of fact, we feel the mix helps both groups learn more while sharing information.

### MONDAY, NOVEMBER 13

- 8:30 – 9:00 AM Registration
- 9:00 – 9:30 AM This is TRIO – Interactive Session
- 9:30 – 10:30 AM All Things HEOA: The Law
- 10:40 – 12 Noon Program Regulations (*7 Individual Program Sessions*)
- Noon – 2:00 Lunch (*included*)
- 2:00 – 3:00 PM Collaboratory Case Studies (*Adult, Pre-College, College*)
- 3:15 – 4:30 PM Dotting Every “I”: Documentation

## Tentative Agenda

MARK YOUR CALENDAR!

### TUESDAY, NOVEMBER 14

- 8:30 – 9:50 AM Talent and Culture – Recruiting/Retraining Students and Staff
- 10:00 – 11:20 AM OMB Super Circular
- 11:30 – 1:30 PM Lunch (*included*)
- 1:40 – 2:50 PM Budget Management
- 3:00 – 4:00 PM Best Ideas for Serving Students
- 6:00 PM Jump Start for New Professionals (*No-Host Networking Dinner*)

### WEDNESDAY, NOVEMBER 15

- 8:30 – 9:30 AM Trends and Topics in TRIO
- 9:40 – 10:40 AM Program Roundtables
- 10:45 – 12 Noon Operational Toolkit and Next Steps Action Planning



DON'T MISS OUT!

**Registration:** \$395 per person <http://www.mysaeopp.org/allStaff/>  
**Venue:** Caribe Royale Hotel 1-888-258-7501 under Group Code “SAEOPP”  
<https://reservations.travelclick.com/5636?groupID=2006132>  
**Hotel Rate:** \$149 + 12.5% tax until October 23<sup>rd</sup> or block is full  
**Information:** SAEOPP Center (404) 752-7334 or Treasurer Ray Cabrera [rcabrera@usf.edu](mailto:rcabrera@usf.edu)



**CARIBE ROYALE**  
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